



## **PE Coach JOB DESCRIPTION**

<b>DEPARTMENT/SCHOOL:</b>	Ditton Primary School
<b>POST TITLE:</b>	PE Coach
<b>GRADE:</b>	Grade 6 Point 15 – 22 (£23,541 - £27,041) pro rata Term time only plus 1 weeks
<b>Hours :</b>	8.30am – 4.30pm
<b>STATUS:</b>	Permanent
<b>REPORT TO:</b>	Head of School – Mrs J Pyne

### **MAIN PURPOSE**

To deliver Physical Education Ditton Primary School. To lead, organise and develop out of school events relating to Physical. In addition, you are required to undertake the following responsibilities, which may or may not be included above:

### **JOB PROFILE**

#### **Support for the Pupil**

- To actively involve parents in the education of pupils by fostering open lines of communication and mutual respect.
- To deliver, organise, facilitate the teaching and learning of a group of children within the age range 4-11 in accordance with most recent DfES conditions of employment to raise standards of all pupils.
- To plan prepare and produce planning with due regard for work appropriate for pupils' developmental stages and curriculum content to deliver quality learning.
- To ensure that resources reflect differentiated group learning and that they cater for different learning styles to enable the appropriate deployment of additional adults in order to raise standards for all pupils.
- To develop personalised learning strategies using modern technologies with due regard to pupil groupings e.g. G&T, EAL, SEN, FSM etc.
- To set class and individual targets based on formative and teacher assessments.
- To regularly mark, assess and provide feedback and record progress.
- To write reports as and when requested and provide information to outside agencies, in order to supporting individual pupils.
- To encourage high standards of behaviour and work.
- To promote mutual respect and tolerance of all forms of difference.

- To develop spiritual, social, moral and cultural awareness of pupils to ensure that they become well rounded individuals, sensitive to the community's diverse cultures.
- To operate with an emphasis on the recognition of rewards and praise, seeking areas of strength and build on self confidence and self esteem.
- To work in partnership and involve parents, pupils and staff in the development of pupils in order to raise the standards of teaching and learning for all pupils.
- To promote positive learning attitudes by creating an appropriate environment to ensure quality provision for all pupils.
- Attend assemblies, register the attendance of pupils and supervise pupils.

### **SUPPORT FOR STAFF**

- Willingness to participate in whole school and individual CPD opportunities that benefits own and others professionalism.
- Willingness to mentor and model good practice to colleagues and students.
- Willingness to share best practice across key stages.
- To follow appropriate safeguarding procedures including Whistleblowing policy/Dealing with allegations against staff.
- To engage actively in own performance management procedures.
- To plan, organise, direct and monitor a PE Apprentice.

### **SUPPORT FOR THE SCHOOL**

- To work with the Local Governing Body and staff to determine the vision and strategic direction for Ditton Primary School
- To ensure that the agreed vision is clearly stated, understood, shared and acted upon in a positive way by all stakeholders.
- To work with all stakeholders to motivate and generate enthusiasm and commitment to ensure continuous school improvement.
- To follow the school's policies, schemes of work and procedures as laid out in the staff handbook to raise standards for all pupils.
- To implement duties as reasonably requested by the Headteacher and decisions taken at staff meetings with regard to Health and Safety procedures to ensure the raising of standards for all pupils.
- To contribute to the school's ethos, aims, improvement plan and establish best practice.
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted locally and nationally the school's safeguarding policy. Reporting all concerns to the appropriate person.  
To implement equal opportunities in all aspects of school life.

### **BEFORE/AFTER SCHOOL PROVISION**

- To develop and lead after school provision in line with the needs of the school.
- To develop and lead residential trips in line with the needs of the school.

### **QUALITY TEAM**

- To be an active member of a quality team.
- To monitor and review all policies and procedures for subjects within groups providing written reports to Governing Body.
- To conduct whole school termly monitoring evaluative review of impact on pupils learning driving together all appropriate evidence, with writing, environment etc.

**The post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.**