



## JOB DESCRIPTION

**DEPARTMENT/SCHOOL:** Ditton Primary School

**POST TITLE:** Class Teacher

**REPORTS TO:** Headteacher, Head of School, SLT

### MAIN PURPOSE

To lead organise and develop out of school events relating to the subjects within your team. In addition, you are required to undertake the following responsibilities, which may or may not be included above:

### JOB PROFILE

#### SUPPORT FOR THE PUPIL

- To actively involve parents in the education of pupils by fostering open lines of communication and mutual respect.
- To deliver, organise, facilitate the teaching and learning of a group of children within the age range 4 - 11 in accordance with most recent DfES conditions of employment to raise standards of all pupils.
- To plan prepare and produce planning with due regard for work appropriate for pupil's developmental stages and curriculum content to deliver quality learning.
- To ensure that resources reflect differentiated group learning and that they cater for different learning styles to enable the appropriate deployment of additional adults in order to raise standards for all pupils.
- To develop personalised learning strategies using modern technologies with due regard to pupil groupings e.g. G&T, EAL, SEN, FSM etc.
- To set class and individual targets based on formative and teacher assessments.
- To regularly mark, assess and provide feedback and record progress.
- To write reports as and when requested and provide information to outside agencies, in order to supporting individual pupils.
- To encourage high standards of behaviour and work.
- To promote mutual respect and tolerance of all forms of difference.
- To develop spiritual, social, moral and cultural awareness of pupils to ensure that they become well rounded individual's sensitive to the community's diverse cultures.
- To operate with an emphasis on the recognition of rewards and praise, seeking areas of strength and build on self-confidence and self-esteem.
- To work in partnership and involve parents, pupils and staff in the development of pupils in order to raise the standards of teaching and learning for all pupils.
- To promote positive learning attitudes by creating an appropriate environment to ensure quality provision for all pupils.





- Attend assemblies, register the attendance of pupils and supervise pupils.

## SUPPORT FOR STAFF

- Willingness to participate and lead in whole school and individual CPD opportunities that benefits own and others professionalism.
- Willingness to over mentor and model good practice to colleagues and students.
- Willingness to share best practice across key stages.
- To follow appropriate safeguarding procedures including Whistleblowing policy/Dealing with allegations against staff.
- To engage actively in own and when appropriate colleague's performance management procedures.
- Advise and co-operate with the SLT and colleagues on the preparation and development of tracking materials P.O.S and methods of tracking and assessment of pastoral arrangements.
- To plan, organise, direct and monitor Teaching Assistant and learning support assistants within your class.

## SUPPORT FOR THE SCHOOL

- To work with the Local Governing Body and staff to determine the vision and strategic direction for Ditton Primary School.
- To ensure that the agreed vision is clearly stated, understood, shared and acted upon in a positive way by all stakeholders.
- To work with all stakeholders to motivate and generate enthusiasm and commitment to ensure continuous school improvement.
- To follow the school's policies, schemes of work and procedures as laid out in the staff handbook to raise standards for all pupils.
- To implement duties as reasonably requested by the SLT and decisions taken at staff meetings with regard to Health and Safety procedures to ensure the raising of standards for all pupils.
- To delegate administrative duties reflected in the 24 tasks and those that directly impact on teaching and learning.
- To contribute to the school's ethos, aims, improvement plan and establish best practice.
- Post-Threshold Teachers are required to demonstrate an active contribution to the policies and aspirations of the school, to demonstrate that they are effective professionals who challenge and support all pupils to do their best through, inspiring trust and confidence, building team commitment, engaging and motivating pupils, analytical thinking, positive action to improve the quality of pupil's learning.
- Have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted locally and nationally the school's safeguarding policy. Reporting all concerns to the appropriate person.
- To implement equal opportunities in all aspects of school life.

**The post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.**

